

# Community Living Association

## POLICY AND PROCEDURES

### Governance and Management

#### Investment

#### **POLICY**

CLA Committee of Management will invest the organisation's funds in the following investment categories:

- Cash at bank
- Direct property investments
- Loans to other community organisations
- Mortgage or managed funds reviewed and approved by the Finance Sub-Committee

CLA's investment objective is to maximise the return on invested assets while minimising risk and expenses. This is done through prudent investing and planning as well as through maintenance of a diversified portfolios.

General provision in relation to investment will be:

All transactions primary purpose will be for the benefit of the organisation. Although it is recognised that in some cases e.g. investment in other community organisations that those organisations will potentially receive benefit from the investment.

The Directors will change the Finance Sub-Committee with the duty of annual review of the Investment Policy (July each year) and also the investment assets.

Any investment that is not expressly permitted under this policy must be formally approved by the full CLA Committee.

The organisations investment program will be operated in compliance with all applicable laws and regulations concerning management of investment assets.

Investments will be diversified with a view to minimising risk.

## **Section 1.31**

CLA will prioritise investments which meet positive ethical screening parameters or at least negative screening (nil investment in arms, gambling, alcohol, tobacco, environmental destructive operation).

Investments should have a high level of security (bank guarantee, capital backing to loan).

Investments are made with at least 5-year investment horizon.

Investments are required to be made within organisation's cash flow requirements.

Investments should be readily convertible to cash.

### **PROCEDURE**

Finance Sub-Committee will recommend investments across approved portfolio mix to CLA Committee.

Finance Sub-Committee will recommend Mortgage and Managed Funds list to CLA Committee.

Finance Sub-Committee will review policy and investment pool annually (July).