

Community Living Association Inc

POLICY AND PROCEDURES

SUPPORT TO CONSTITUENT AND COMMUNITY MEMBER GROUPS

POLICY

CLA will support constituents and community members to come together in groups to pursue common goals e.g. music; where CLA has the resources, the group fits with CLA work and where a sufficient number of people want to join the group.

CLA welcomes and encourages the joining of community members with CLA groups where those community members share the goals of the group, are acceptable members of the group, agree to abide by CLA policies, contribute to the resourcing of the group and agree to undergo a criminal history check.

All groups will have a goal of incorporating constituents and other community members.

PROCEDURE

- Groups will be able to set rules as long as they do not conflict with CLA policy.
- CLA can withdraw support if the group goals and CLA goals diverge.
- New members require CLA approval and approval by existing members. Members will be required to sign membership application (see attachment).
- CLA will provide resources, however, groups can be supported to raise its own resources (grants, membership fees etc). The more resources a group raises the more they can do.
- Where a group members' behaviour undermines the goals of group or causes harm to others etc, either the group or CLA can ask them to take a holiday or take other actions to address their behaviour.
- Groups will be supported to develop their own meeting procedures and by-laws or group rules in addition to CLA policy. Group rules have to be consistent with CLA policy.
- Where groups are operating with CLA, support members are required to agree to accept the authority of CLA staff and adhere to CLA policies.
- If a group wishes to operate independently of CLA then CLA will withdraw its support or the group can negotiate CLA's support to help them become independent.

Community members Joining CLA groups:

- Community members who are not constituents of CLA may approach CLA to join a CLA group.
- Prospective members must meet with a nominated CLA staff member to assess their eligibility to join the group
- Prospective members must agree to a criminal history check and sign group membership and code of conduct forms.
- Prospective members cannot join a group activity until criminal history check has been finalised.
- Prospective members may be asked by CLA to discontinue membership of the group at any time.
- Community members can raise any concerns or issues with appropriate CLA staff members or Team leaders.

ATTACHMENT

Application for Group Membership

Community Living Association Inc Application for Group Membership

I _____ apply to be a member of _____
group, a group which is supported by CLA Policy and Procedure, to accept CLA staff
authority and to adhere to group rules.

Signed:

Witness Signature:

Name:

Name:

Date:

Date:
