

Village Housing CRISIS Accommodation Program

POLICY AND PROCEDURES

ALLOCATIONS

POLICY

Village Housing will consider the following when allocating housing under CAP program.

- Persons eligibility under CAP
- Match of housing to persons needs eg. Size of housing, location, house mates etc.
- Time on wait list (if any)
- Urgency of housing need
- Available service support to achieve successful tenancy. This will be verified by CLA worker referring person for housing under CAP program.

PROCEDURE

- CLA worker will introduce prospective tenants to Village Housing worker where they meet CAP housing eligibility criteria and there is a vacancy in CAP housing.
- Village Housing will match vacancy against prospective tenant on the above criteria.
- Where there is a potential match Village Housing worker will invite prospective tenant to inspect housing.
- Existing tenants will be consulted on the match.
- Tenancy can proceed if person believes housing is suitable for their needs.